

TOCKENHAM PARISH COUNCIL

January 2023

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Tuesday 10th November 2023** at 7p.m. in the Village Hall in line with latest Covid legislation, with Covid 19 safety measures in place.

Rita Harris
Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Update on defibrillator by Amanda Gillingham

Reports from Wiltshire Councillor

AGENDA

ORDINARY AGENDA:

1. Apologies for absence:

Cllr Tracy Madgwick

2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007

3. Minutes – Members had previously been circulated with the draft minutes and notes.

The Council to approve as a true record the Minutes of the Parish Council Meeting held 10th November 2022.

4. Clerks Report –

- Town and Parish Clerks/ Wiltshire Council meetings RH to attend.
- Litter Pick
- RPII Routine Play Area Inspection Training
- Free Trees for Schools and Communities
- PCC Quarterly Performance Report Newsletter
- Temporary Weight Limit on: Various Roads, Brinkworth, Tockenham and Lyneham and Bradenstoke (22.12.2022)
- Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27 - PKF Littlejohn LLP.
- How to submit LHFIF highways requests
- Royal Wootton Bassett and Cricklade Area Board - 18 January
- B4069 Lyneham Banks - November Newsletter
- WALC meeting Wednesday 18th January 2023 at 6.30pm via the ZOOM – KW to attend
- Community First newsletter – proposed training session for RH – “Year-end transparency for councils under £25K”
 - Kinship and Fostering call for Fosterers.
 - Best kept Village competition
 - 5 year Housing Land Supply – Letter to MP suggested
 - National Grid – Priority Service Register
 - Warm Spaces and Food Bank Directories
 - LHFIF meeting – virtual on 14th December. KW attended
 - Leader’s Announcement – Cost of Living Update
 - Business grants for young people in Wilts and Swindon
 - PCC announces Met Police Commissioner as preferred candidate for Wilts Police Chief Constable
 - Signage query from resident – “Slow - Horses” – for Trow Lane

All previously circulated

5. Planning

PL/2022/05688 – **36 Greenway** – resubmission to replace previous approved application. This time for a bungalow. P C sent acknowledgement of support to W C. Awaiting outcome of planning decision.

Tockenham Court Farm – Application for change of use from Agriculture to Agriculture and Equestrian use and for additional stables. P C supports application in line with our Neighbourhood Plan – but expressed possible conditions due to extent of extra traffic created by change of business. Awaiting response from W C

Greenway Farm - Application received to site static caravan for use by equestrian worker. Also, application to change use of some buildings into new stables, no increase to building footprint or traffic as livery will be in house. Business to be reinstated to levels of livery of previous owner.

Parish Council support caravan siting and expanding of business provided this remains as in house livery. Should this change to DIY livery, a further planning application should be made due to the impact on our roads of additional traffic. **DK** will respond to application.

Binall Stables – Application for Double Garage approved by W C

6. Finance and Administration - To consider financial matters and to pass for payment.

To confirm new salary increase for clerk and associated HMRC payments

Invoices to be approved

- Clerks Salary - for January 23, includes backpay for pay award dated April 22 £285.40
- HMRC for January 23 Clerk's salary and pay award back pay – £71.40

Proposed by and seconded by .

to set up payments, to authorise.

To note Bank balance £28,684.14 as at 2nd January 2023

VAT. Refund request for £1,567.66 has been paid.

Income and Expenditure Noted.

New Reserve figures for Play Equipment and Community Projects noted.

Documents circulated to councillors before meeting

7. Budget 22/23.

To confirm next year's budget and sign Precept.

Other financial matters –

Possibility of opening a Savings Account

8. Highway Matters

Issue	Date reported	By whom	To whom	Progress
Footpath steps by 38 Tockenham	Feb 21	Two complaints from residents re need to repair	Wiltshire Council	KW to pursue through usual Wiltshire Council channels Case number 00051969 Ongoing
Collapsed handrails at 4 + 5 Tockenham	29 th Sept 21	KW	Wiltshire Council	KW reported as issue. Case number 00042522. Ongoing
Broken Greenway Sign	Dec 21	DK	Wiltshire Council	DK has written to Chris Clark to ask for sign to be replaced – and if sign can be put on stilts to make it more visible when verges being cut. Confirmed – Order for new sign raised. Awaiting date for works. DK chased week beginning 5 th Sept 22 – W C running behind, not high priority.
Damage to sign by right turn into Tockenham on A3102.	March 22	KW	Wiltshire Council	Case No. 00057092 Order has been raised to repair sign Running behind, not high priority
Parish Steward Visits 2022 Usually, first Tuesday or Wednesday in month.	5/1/23			Any issues to be reported to KW for parish steward's next visit KW has tasked Steward with some jobs.
Footpath at Combined Tockenham 6 and	November 22	KW		Blocked footpath. Case Number 00079904

Lyneham 26				
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KW requested new salt bin for hill at Tockenham Wick - On order

Request from resident for “No Parking” sign outside Heron Pond Cottage. Discussion around passing places and signs required. To be raised at CATG meeting need for Passing Place Only signs. Agreed following planning meeting on 6th October that the results from the application by Tockenham Court Farm may incorporate this. To await outcome of planning application.

Review danger at bends below Shaw Farm – as above.

Grill for pipe at Mermaid – requested by KW

9. Play Area: – Inspection training – DK will chase for smaller parish training

10. Area Board Meeting.

11. Metro Count on C120 – Traffic Survey Requests in Wiltshire – long delays due to demand. Not sure when we will have our metro count.

12. Community Ownership – to discuss how/if to handle. This is a match funding grant. Implications to be considered and discussed at next meeting.

13. Councillor reports

- Content for Parish mag
- Attendance at meetings by Councillors

14. Dates for future meetings.

Date of Next Meeting: 7th March 23.

Future Meetings:

Annual Parish Meeting 18th April 23

Annual Meeting 16th May 23.